

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

June 24, 2011

Attending:

**Teena Doxey, RD, LDN, Public Member, Chairperson
Paula Weeks, RD, LDN, Vice Chairperson
Beth Fontenot, MS, RD, LDN, Board Member
Jeanine Songy Latham, MPH, RD, LDN, Board Member
Terry Compton, APRN, RN, MS, CDE, Board Member**

Absent:

Tavis Piattoly, RD, LDN, Secretary/Treasurer

Teena Doxey called the meeting to order at 1:00 p.m. in the Conference Room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Jolie Jones, Administrative Assistant, were present for the meeting.

Roll call was conducted by Paula Weeks.

PUBLIC COMMENTS:

There was no public present to make comments.

AGENDA:

Motion was made by Terry Compton, seconded by Paula Weeks and unanimously carried, to accept the Agenda as presented.

MINUTES:

Motion was made by Terry Compton, seconded by Beth Fontenot and unanimously carried, to approve the minutes of the March 29, 2011 meeting as presented.

FINANCIAL:

- a. **Financial statements for the periods ending February 28, 2011, March 31, 2011, and April 30, 2011**

Motion was made by Paula Weeks, seconded by Jeanine Songy Latham and unanimously carried, to accept the financial statements presented.

- b. **Budget Comparison**

Emily Efferson presented a budget comparison of the 2010-2011 budget to the actual expenses through April 30, 2011. She noted that the Board's portion of rent has increased by \$97.27 per month.

BOARD/STAFF ISSUES:

a. Renewal Update

Board staff reported that 217 individuals renewed by mail and 510 renewed online, for a total of 727 renewed as of June 23, 2011.

b. Annual Hospital and Nursing Home Memorandum

Board staff reported that the annual Memorandum to Louisiana Hospitals and Nursing Homes was mailed on May 13, 2011.

c. Open Book Examination

Terry Compton suggested only offering four options for each question and to alphabetize the multiple choice options under each question. The board members will take home the test and review for final approval.

d. DMA Proposal Changing Bylaws

The Dietary Managers Association (DMA) has proposed a name change of its' organization.

e. Rules Update

Board staff reported that the final version of the Rules has been sent to the State Register to run as a rule on July 20, 2011.

Future rule changes noted under Issuance of Renewal License B. Provisional LDN. Consider changing 900 to 1200. Also, Qualifications for Licensure B. Professional Experience remove "accepted in lieu of the board approved plan".

CORRESPONDENCE:

a. Email from Tara Smith regarding dietetic scope of practice relative to nurses

The board reviewed a letter submitted by Tara Smith relative to nursing scope of practice. The board will send a letter to Ms. Smith to contact the nursing board with her concerns.

b. Letter from Lauren Riviere requesting refund

Motion was made by Paula Weeks, seconded by Beth Fontenot and unanimously carried, to allow Ms. Riviere's application fee to be good for one year which can be applied toward full licensure.

CONFERENCES:

CLEAR

a. 2011 Annual Educational Conference, September 8-10, 2011, Pittsburgh, Pennsylvania

The CLEAR Annual conference was announced; however, no board member is able to attend.

b. Report from Online New Board Member Training

Beth Fontenot submitted a written report regarding the Online New Board Member Training. The training was helpful, but she suggested having a manual to read along. Also, the option to go back to view information would be helpful.

Motion was made by Paula Weeks, seconded by Beth Fontenot and unanimously carried, to register Terry Compton to participate in the Online Board Member Training program. Motion was also made to bear the cost if Jolie Jones needs to participate in the online training to gather information.

EXECUTIVE SESSION:

Motion was made by Paula Weeks, seconded by Terry Compton and unanimously carried, to move in to Executive Session at 2:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for discussion in regard to the report, development, or course of action regarding security personnel, plans or devices,

for investigative proceedings regarding allegations of misconduct, or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Terry Compton, seconded by Paula Weeks and unanimously carried, to come out of Executive Session at 2:35 p.m. to make the following motions:

a. License Problem(s)

No license problems were presented at this meeting.

b. Receipt of New Complaints

2011-07

Motion was made by Paula Weeks, seconded by Beth Fontenot and unanimously carried, to not accept complaint number 2011-07, as there is no violation of the Board's Rules and Regulations or Practice Act.

2011-08

Motion was made by Jeanine Songy Latham, seconded by Paula Weeks and unanimously carried, to not accept complaint number 2011-08, as there is no violation of the Board's Rules and Regulations or Practice Act.

2011-09

Motion was made by Paula Weeks, seconded by Terry Compton and unanimously carried, to accept complaint number 2011-09 and request a written response from Respondent.

c. Complaint #2010-13

Motion was made by Beth Fontenot, seconded by Paula Weeks and unanimously carried, to dismiss complaint number 2010-13.

d. Complaint #2011-05

Motion was made by Terry Compton, seconded by Jeanine Songy Latham and unanimously carried, to release complaint number 2011-05 based on successful completion of the terms of the Consent Agreement and Order.

e. Complaint #2011-06

Motion was made by Paula Weeks, seconded by Beth Fontenot and unanimously carried, to release complaint number 2011-06 based on successful completion of the terms of the Consent Agreement and Order.

f. Review of Applications

Motion was made by Beth Fontenot, seconded by Terry Compton, and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Jeffrey, Julie L.	2296	McQuerry, Meghan	2298
Smith, Mandy	2299	Duchon, Justine Elizabeth	2300
Jacks, Sharon Ann	2302	Weitz, Sarah M.	2303
Roy, Lauren	2304	Schwartz, Julie Alyse	2309
Kanyo, Monika Margit	2312		

Motion was made by Jeanine Songy Latham, seconded by Paula Weeks, and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Dorgant, Adele Claire	2297	Frost, Kelley	2301
Wehmeier, Katherine M.	2305	Dilmore, Chelse E.	2306
Smith, Sherryl Rae J.	2307	Weilbacher, Alexis A.	2308
Scala, Melissa Ann	2310	Neustrom, Kathleen D.	2311

Motion was made by Paula Weeks, seconded by Beth Fontenot, and unanimously carried, to **upgrade** the following licenses:

Guidry, Kira	2263	Frost, Kelley	2301
Stumpf, Ashley	2292	Freyer, Leslie	2285

Motion was made by Terry Compton, seconded by Paula Weeks, and unanimously carried, to **reinstate** the following licenses:

Harrington, Krystle Elaine	1939	Tolar, Kelly	2113
Hay, Celeste A.	1961	Fitzmorris, Brittany	1601

Motion was made by Paula Weeks, seconded by Beth Fontenot and unanimously carried, to adjourn the meeting at 2:50 p.m.

Teena Doxey, RD, LDN
Chairperson

Paula Weeks, MS, RD, LDN
Vice-Chairperson